



St Mary's Catholic School, Papakura Board of Trustees

LEGISLATION POLICY : NAG 6

RATIONALE:

Sound administrative practices to ensure all legal administrative requirements are met and school systems which protect the dignity of all people and recognise the need to treat all people fairly and consistently are essential for the effective running of our school.

PURPOSE:

To comply with all general legislation requirements.

POLICY:

In accordance with NAG 6, the school will:

1. Ensure that there are procedural and administrative guidelines, as appropriate, to cover general legislative requirements and compliance with these.
2. Ensure any new legislative requirements are addressed and that where necessary new guidelines are developed and implemented.
3. Ensure the privacy of personal documentation held at school.

SUPPORTING DOCUMENTS:

In order to fulfil the policy, the Board and management have developed, and will regularly review, the following Procedural and Administrative Guidelines associated with "Legislation":

Attendance

Code of Practice for the Pastoral Care of International Students

Complaints

Enrolments

Internet Use

Uniform

REFERENCES:

- *National Administration Guideline 6*
- *All general legislation, including but not limited to the Private Schools Conditional Integration Act, the Education Act, the State Sector Act, the Human Rights Act, the Privacy Act, the Consumer Guarantees Act, the Official Information Act, the Holidays Act, the Protected Disclosures Act, and such Acts as may reasonably be deemed to impact on the school's operations.*

APPROVED - 25 June 2020

Board Authorisation – Board Minutes of 25 June 2020

TO BE REVIEWED in accordance with the Board's bi-annual programme of self-review - every two years.